**Purpose:** To support clinical activity and excellence in patient safety by providing a controlled Decontamination Service for reusable medical

devices in Benenden Hospital

**The post holder will:**

* Work as part of a team providing a controlled decontamination service, reprocessing reusable medical devices for Benenden

Hospital

* Contributing to the clinical care of the patient by achieving standards of excellence throughout all processes of decontamination
* Accurate recording of information to ensure a full track and traceability system.
* Work with the team and internal customers to prioritise workload
* Work in accordance with the department’s Standard Operating Procedures and Quality Management System

**Role Profile – DS Technician – Decontamination Services**

**Values**

Be Caring
• We know what we do matters
• We’re proud and enjoy what we do
• We promote a culture of care, respect compassion and wellbeing
• We protect the mutual ethos
    Be Connected 
• We collaborate and share across teams, departments and the business
• We listen to understand each other and our member’s needs
• We support one another by having open and honest conversations
• We recognise that we’re stronger together
Be Brave
• We embrace change 
• We challenge and ask ‘why’ as well as  ‘why not’
• We always want to learn
• We are not afraid of trying new concepts and ideas
      Be Smart
• We approach problems with a solution mind-set
• We actively seek to improve and be better and we learn from our mistakes
• We spend members money wisely
• We’re invested in the future of our business


**Key Result Areas**

* To reprocess reusable surgical instruments and flexible endoscopes including; receipt, disassembly, manual cleaning, automated wash-disinfection, inspection, functionality testing, assembly, packing, sterilization and despatch
* To operate decontamination equipment safely and carry out routine daily tests as set out in the DS Planned Preventative Maintenance and periodic testing schedule
* Use of electronic tracking and traceability system
* To plan and prioritise workload with consideration to the DS team and the needs of the internal customer and patients
* The reporting of resource issues to DS Technical Leads or DS Operations Lead
* Accurate and timely reporting of breakdowns, non-conformances and incidents and assistance with investigations
* To communicate with internal customers and Hospital colleagues in a polite and helpful manner, seeking advice where required
* To contribute to and to support the department’s best practice and continuous improvement.
* To undertake duties consistent with the responsibility of the grade and needs of the service

**Measurement**

• To work in accordance with Departmental Policy, Standard Operating Procedures and Quality Management System

• Comply with the Hospital’s policies and procedures

• Adherence to and meeting the requirements of compliance and regulatory policies

• Achieve and maintain professional competence

• Performance to be measured against objectives and “Values – led” behaviours identified and agreed within the Personal Development Review

**Skills and Experience**

• Knowledge and experience in the decontamination of reusable medical devices

• Educated to GCSE level or equivalent

• NVQ level 3/Technical Certificate Decontamination or equivalent level and knowledge and experience through decontamination training or willingness to undertake

• IT literate e.g. MS Office suite

• Working in a timely manner while achieving high levels of accuracy

• Be flexible and adaptable to meet the changing needs of the workplace

• Demonstrate honesty, integrity and an even temper in the workplace

• Foster a culture of professionalism and a positive working team environment

**Departmental Structure**

Matron/ Clinical Manager for Surgery

Services Manager Theatre and DS

DS Operational Lead

DS Technician

DS Technical Lead

|  |  |
| --- | --- |
| **Role Holder’s Signature** |  |
| **Date** |  |