Matron for Surgery

* **Purpose:** Plan and implement high standards of perioperative care, following hospital guidelines

and protocols, promoting a patient-focused approach to care

**The post holder will**:

* Where necessary plan and appropriately prepare and facilitate theatre lists.
* Accurately enter patient information on IT systems.
* Ensure patient care areas are safe, fit for purpose and effectively maintained.
* Maintain the safe custody of medications and controlled drugs.
* Supervise junior members of the team, including providing clinical supervision/act as a mentor.

**Role Profile –Senior Theatre Practitioner**

Theatre Manager

Clinical Lead (Scrub)

Clinical Lead (Anaesthetics and Recovery)

Senior Practitioners

HCSW

Porters

Secretary

**Key Result Areas**

* Deliver safe quality care for patients during their peri-operative phase of care.
* Act as the patient’s advocate, maintaining their dignity at all times.
* Carry out duties according to policies and procedures, contributing to quality improvement, and promoting best evidence based practice
* Ensuring that data is correctly recorded in accordance with the current Hospital policy and procedure.
* Promote a patient focused approach to care in collaboration with all relevant healthcare professionals.
* Take the lead in the running of theatre lists
* Provide managerial accountability in the absence of a clinical lead under the supervision of the theatre Manager
* Plan and implement care of patients within the department.
* In addition to clinical duties, the direct supervision and training of junior staff will be your responsibility in order to ensure the provision of a high quality and cost effective service to patients and users
* Contribute to budgetary management by exercising care and economy in the ordering and use of equipment and consumables
* To contribute to audit within the Theatres and the compilation of supporting written documentation.
* Undertake all activities in a professional and proficient manner, including mandatory surgical checks prior to the start of the procedure, during and pre wound closure.

**Skills and Experience**

* First level Registered Nurse/HCPC registered ODP.
* SFA qualification would be preferable but not essential.
* Post registration education in a relevant speciality, Degree in Healthcare or 5+ years equivalent experience
* Expert Scrub nurse with post qualification scrub experience in a range of surgical specialties.
  + Excellent organisational planning and problem solving skills
  + Strong communication, negotiation and interpersonal skills to build and support team working in a positive and challenging culture
  + Strong patient-centred approach
  + Basic computer skills e.g. MS Outlook and web based reporting systems.
* Foster a culture of professionalism and a positive working team environment
* Demonstrate honesty, integrity and ethics in the workplace

**Measurement**

Adhere to all regulatory CQC requirements and clinical standards.

Comply with the Hospitals policies and procedures

Maintain own clinical competency

Performance will be measured against the specific objectives, targets and behaviours as identified and agreed within the PDR

The post holder is expected to be familiar with, and work in line with, the hospital’s Values.

The post holder is required to comply with all mandatory and statutory training, to include a regular update on fire safety, infection control, manual handling, information security, risk awareness and life support.

Be Caring
• We know what we do matters
• We’re proud and enjoy what we do
• We promote a culture of care, respect compassion and wellbeing
• We protect the mutual ethos
    Be Connected 
• We collaborate and share across teams, departments and the business
• We listen to understand each other and our member’s needs
• We support one another by having open and honest conversations
• We recognise that we’re stronger together
Be Brave
• We embrace change 
• We challenge and ask ‘why’ as well as  ‘why not’
• We always want to learn
• We are not afraid of trying new concepts and ideas
      Be Smart
• We approach problems with a solution mind-set
• We actively seek to improve and be better and we learn from our mistakes
• We spend members money wisely
• We’re invested in the future of our business


**Values**