

RM SOCIETY PRIVACY POLICY

The privacy and security of your personal data is important to us. This document explains how and why we use your personal data.

An individual's confidentiality is protected currently by the Data Protection Act 1998 (new Data Protection Bill currently going through UK Parliament) and, from 25th May 2018, the General Data Protection Regulation (GDPR) (Regulation (EU) 2016/679).

Personal Data and the RM Society

Membership application forms request some personal data. This data includes title, name, address, post-code, and telephone number. This information is required to service your membership which includes sending newsletters, renewal information, and invitations to attend the AGM. This data is stored securely. With the exception of gift aid claims where we need to comply with HMRC rules requiring forms to be retained for seven years, membership data will be deleted once the member has left the RM Society.

Photographs

Photographs sent to the RM Society for our use and publication remain the copyright of the owner but the owner grants a licence to the RM Society in perpetuity to publish, retain and grant licence to them providing this is lawful and within current regulations. Photographs of identifiable minors must have written parental consent supplied before they can be accepted.

Access to Personal Data

The RM Society shares what personal data they hold on members with HMRC in respect of gift aid claims, and with the Benenden Hospital IT Department to generate address labels for the newsletters. The latter deletes the information as soon as the labels have been printed. The RM Society will not share members' information with any other company or organisation without the explicit permission of individual members, unless required to do so by law.

Members have the right to access a copy of the information the RM Society holds about them (a subject access request), subject to proof of identity, from the Membership Secretary, John Tinsley, by email at j.tinsley@btinternet.com, or by written request at 8 Beagles Close, Orpington, Kent, BR5 4PS. Identification documents will be destroyed once processed.

Communication

The RM Society will ask members to provide their formal consent to receive their communications. We will use this information to send AGM invitations, renewal forms, newsletters, and any other relevant information applicable to their membership.

Your Data Protection Rights

You have the right to withdraw your consent to us having your personal information at any time by contacting the Membership Secretary, John Tinsley (contact details above). Equally, if you are not happy with any aspect of our handling of your personal data please contact the Membership Secretary in the first instance. Members also have the right to object to the Information Commissioner's Office (ICO) if they feel that the RM Society is not handling their data in a satisfactory manner (www.ico.org.uk or their helpline 0303 123 1113).

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Approved by the RM Society Committee on 29th April 2018.